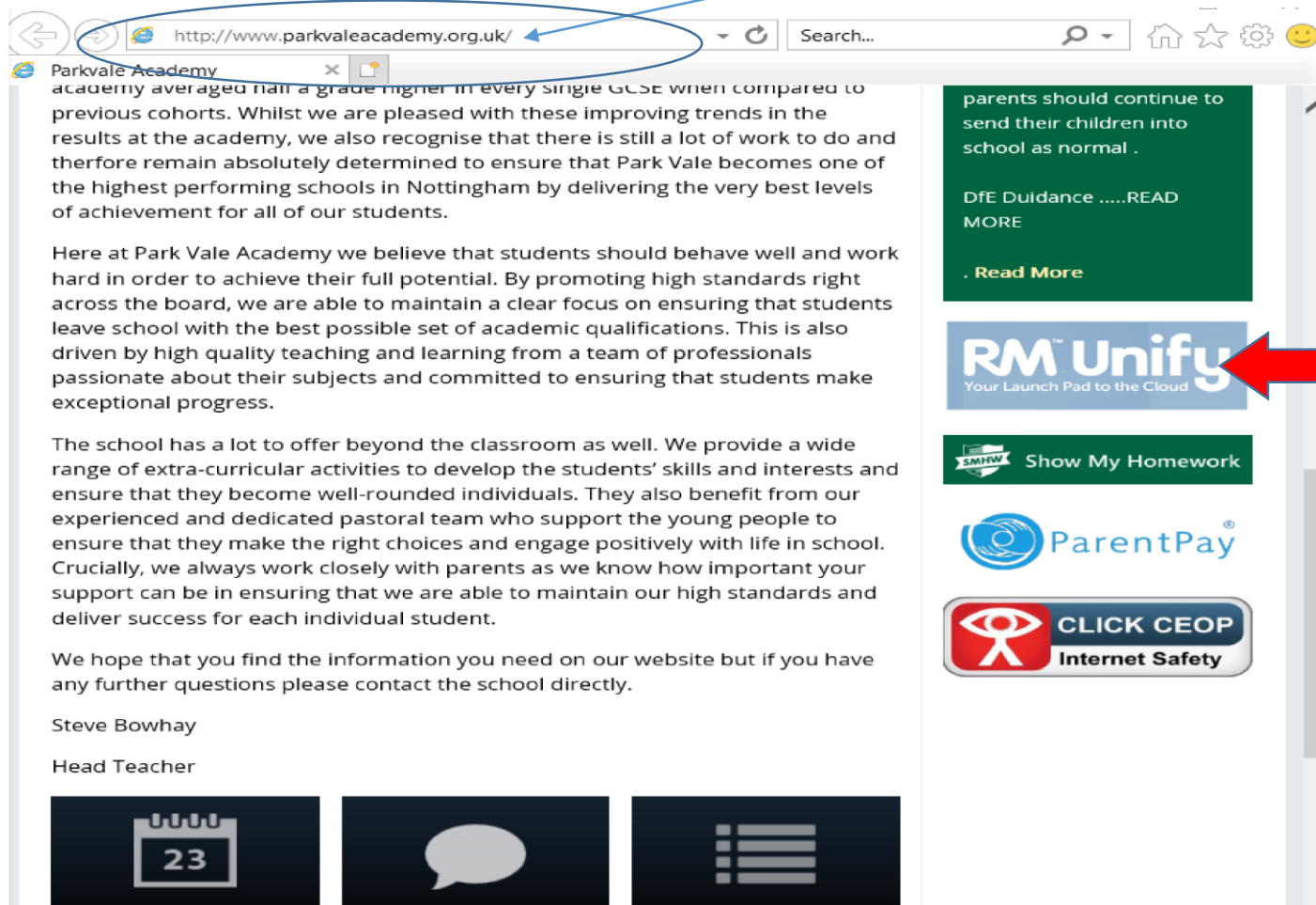


Accessing Email from Home

STEP 1: Use the RM Unify link on the academy's home page www.parkvaleacademy.org.uk



The screenshot shows a web browser window with the URL <http://www.parkvaleacademy.org.uk/> in the address bar. The page content includes a paragraph about GCSE results, a section about school behavior, and a section about extra-curricular activities. On the right side, there is a vertical sidebar with several buttons: a green button for 'parents should continue to send their children into school as normal', a blue button for 'RM Unify Your Launch Pad to the Cloud', a green button for 'Show My Homework', a blue button for 'ParentPay', and a red button for 'CLICK CEOP Internet Safety'. A red arrow points to the 'RM Unify' button. At the bottom of the page, there are three dark blue buttons: a calendar icon showing '23', a speech bubble icon, and a list icon.

Click on the
RM Unify button

Sign in

initialsurname@parkvaleacademy.org.uk

Password

Remember my username

Sign in

[Forgotten your password?](#) - [Find out about RM Unify](#)

STEP 2: Enter your SCHOOL email address which is your initialsurname@parkvaleacademy.org.uk. If you have numbers in your user name then you have them in your email address e.g. initialsurname_1@parkvaleacademy.org.uk

STEP 3: Enter your normal SCHOOL computer password. This is the password you enter when you login to the school computers at school in lessons, library etc. Then click on the sign in button

Step 4: Once you have logged in to RM Unify this gives you the tile/app page with links to **your email** and other sites that you can/do use including SMHW and Seneca.

