



Park Vale
Academy

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Headteacher: Mr S Bowhay BA

Executive Principal: Mr A Burns OBE BSc MEd

October 2018

Dear Applicant

Kitchen Assistant – Maternity Cover

Required as soon as possible

Thank you for your interest in our recent advertisement for the above position for Park Vale Academy. I have pleasure in enclosing details.

We require an experienced kitchen assistant to join the team. Responsible to the Head Cook, duties will include washing dishes over lunch time, assisting the kitchen team to deliver lunch time service and general kitchen cleaning duties.

If you would like to apply for the post, please send your letter of application to the Trust postal address, or to hr@redhillacademytrust.org.uk, clearly demonstrating your suitability for the role, together with the completed application form, to arrive before midday on **Tuesday, 23 October 2018**. Please ensure that the post for which you are applying has been stated clearly on the application form.

Due to the number of applications we receive, it is with regret that we cannot respond to every application. Therefore, if you do not hear from me within two weeks of the deadline, please assume that, on this occasion, your application has not been successful.

I look forward to receiving your application.

Yours faithfully

Steve Bowhay
Headteacher

