



Park Vale  
Academy

Job Title:	Kitchen Assistant
Location:	Park Vale Academy
Salary:	The Redhill Academy Trust Pay Scale, Band 5 £16,394 (full time equivalent) Actual salary - £5,598
Hours of Work:	15 hours per week, 10.00am to 1.00pm Term-time only (paid 39 weeks + annual leave)
Responsible to:	Head Cook
Post Objective:	To provide efficient and effective support to the Kitchen Team, under the leadership of the Head Cook, ensuring the provision of a good quality school meals service.

**Main Duties and Responsibilities:**

- To assist with the general duties involved in the production of and delivery of the lunch time service.
- To assist with following cleaning procedures during the lunch time service and after.
- To assist in the preparation and cleaning of the dining area, including movement of furniture where appropriate.
- To assist with any extra catering required by the academy other than the school meal.
- To maintain hygiene and safety regulations for kitchen staff and self.

All food hygiene, health & safety training, meals on duty and uniform provided.